



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9  
GOVERNING BOARD RETREAT  
Scotty's Bar & Grill  
(Falcon Ridge Golf Course)  
1024 Normandy Lane  
Mesquite, NV 89027  
Friday, February 25, 2022  
9:00 A.M. – 1:00 P.M. (Arizona Time)**

**Mission Statement**

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:

Board President Graham called the meeting to order at 9:07 a.m. There were no members of the public in attendance and no one was absent.

2. ROLL CALL:

Sonny Graham, Board President  
Susan Burch, Board Secretary  
Patricia Schoppmann, Board Member  
Michael Fagnan, Board Member  
Rena Moerman, Board Member

Darlene McCauley, Superintendent/Principal  
Jeremy Clarke, Elementary Principal  
Kevin Boyer, Business Manager  
Sheree Goessman, District Secretary

**AGENDA**

3. Consideration of approval of the LUSD9 Board Retreat Meeting Agenda.

**Board Member Moerman made a motion to approve the agenda, seconded by Board Secretary Burch. The motion passed unanimously.**

**Board Member Fagnan: Yes  
Board President Graham: Yes  
Board Member Moerman: Yes  
Board Member Schoppmann: Yes  
Board Secretary Burch: Yes**

## PUBLIC COMMENT

At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

### 4. Public Comment.

None.

## ACTION ITEMS AND/OR DISCUSSION

### 5. Strategic plan: (academics, facilities, etc.)

The Governing Board reviewed the strategic plan and suggested possible changes.

### 6. Board goals

- a. Additional goals: substitute rate, classified pay schedule

Mrs. McCauley asked if the Governing Board is looking at standalone goals or something that can be incorporated into the strategic plan. She noted we already have a communication protocol and that Mrs. Goessman is the public relations person that puts a lot of information out. Board Member Moerman asked about Governing Board Goal #2 relating to updates and reports to the Governing Board. She recommended a formal calendar be put together and bring back to the Governing Board for approval. Mrs. McCauley said with Governing Board Goal #3; we have a survey that goes out called community engagement because that does out every year and is required for Title 1. We can show you results of the survey or if the board wants to create their own survey. Board Member Moerman asked if this survey is prepared by us or someone else. Mr. Clarke said it is from the state and is a pretty comprehensive survey. Board Member Moerman suggested reviewing the survey and see if that works for this goal. Board Member Moerman said Governing Board Goal #4 is about the importance of the schools and what is being done. Mrs. McCauley noted there will be an EL night next week. She said she is looking at maybe doing a promo with Kris Zurbas that we can put on our website or Facebook page. Board Member Moerman said that would be a good start. She expressed her opinion that we need to demonstrate to the retiree community that we will not waste their money and keep them up to date on the happenings at the schools.

### 7. Board/Supt. Communication protocol

Mrs. McCauley said she thinks the communication protocol is really comprehensive. Doesn't have any recommended changes. Mr. Fagnan asked that item 4 (I) be amended to

say Board Members will notify the Board President, Superintendent, and/or District Office prior to being absent from meetings.

8. Budget review, history; schooling history; funding history-aggregate spending limit, feasibility of additional positions

Darlene McCauley said there were some questions as to why we are a 4 day week school. She noted we provided a letter to the state with the history of how we got to be considered a 4 day week school. Mr. Boyer said if we went to a 5 day week it would take our school year from 168 to 180 days. Board Member Moerman asked if we go above the seat time would we be compensated for that. Mr. Boyer said no only if you go to a 200 day school year. Board Member Moerman noted we do not pay our teachers a rate comparable to districts nearby. She said the shorter school year is a perk to our teachers. Mrs. Goessman advised from a recruiting standpoint the 4 day school week is a selling point for new employees. Board Secretary Burch said it's mostly the teachers because they are used to having the days off. Board Member Moerman said she doesn't like the name extracurricular Friday and thinks we could change it. Board Secretary Burch said with the 4 day week the food department loses a lot of money. Board President Graham asked what would be the savings. Mrs. McCauley said you still have your operational costs such as maintenance that comes in to do projects. Sometimes a state report may be due and she can focus on that during a non-school day to get it done.

Mr. Boyer said the aggregate spending limit was passed and he reviewed the budget history. He noted there is talk about additional positions next year. Mr. Boyer said if they want to give staff raises, the most the state will give us is 2%. He said he would suggest not doing additional staffing next year and give our current staff raises.

Mrs. Goessman reviewed IT salaries for Washington County and Clark County School Districts. Board Member Moerman asked Mr. Boyer how much he does with IT. Mr. Boyer said some days he does some IT and other days nothing. He noted it took 4 days to roll out the new phones. Mrs. McCauley said she started a class at the high school called technology and chrome book repair. Mr. Boyer said both schools have people that can reset passwords at the school. Board Secretary Burch said she brought it up because the teachers need help right away and someone isn't always available. She said she personally thinks we need a tech guy to take care of things. Board Member Moerman asked if this is something we would have to have in-house or could we contract with a local tech service. Mr. Boyer said there are companies out there that could do that but said he does not know what the turnaround time would be. He noted the beginning of the school year is a lot harder and NAU has been coming the first week of school to help. Board Member Moerman said she's hearing the day to day running and maybe someone that has a bigger picture of technology. She said maybe we can have a part-time person or on-call person. Mr. Boyer said maybe have a position we already have that can do IT as a portion of their duties. Board Member Moerman said it sounds like we need some part-time assistance. Board

President Graham said if you were to have a part-time person on campus he thinks it would help.

9. Governor's budget plan (pertaining to education)

Mrs. McCauley noted the Governor wants to expand on school choice.

10. ASBA Open Meeting Law, Executive Session

The Governing Board watch an open meeting law video that addressed executive sessions.

11. District Organizational chart-contact list

Darlene reviewed the LUSD organizational chart. Need to add Dean of Students.

12. Board tour of the schools

Mrs. McCauley said prior to pandemic the Governing Board has toured the school twice a year. Last time it was done in the Fall of 2019. She said they could do the first part of May. She said this could be brought back at a future meeting.

13. Board room upgrade-projector, furniture, window tinting, blinds

Board President Graham noted the Governing Board room hasn't been upgraded in 10 years and he would like to see some upgrades done.

14. Team building activity

None.

## **ADJOURNMENT**

Board Member Fagnan made a motion to adjourn the meeting, seconded by Board President Graham. The motion passed unanimously.

**Board Member Fagnan: Yes**  
**Board President Graham: Yes**  
**Board Member Moerman: Yes**  
**Board Member Schoppmann: Yes**  
**Board Secretary Burch: Yes**



The meeting was adjourned at 1:10 p.m.

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Sonny Graham, Board President

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Darlene McCauley, Superintendent

Respectfully Submitted by:

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Sheree Goessman, District Secretary